

Seaxe Contract Services Limited

Petronne House

31 Church Street

Dagenham

Essex

RM10 9UR

Telephone number: 020 8592 6862

**Method Statement**

**Plastering Works**

**London Borough of Barking and Dagenham Council**

**Decent Homes**

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| **METHOD STATEMENT** | | | | | | | | |
| **TASK / ACTIVITY** | | | | | | | **METHOD STATEMENT NO** | 02 |
| Plastering Works | | | | | | |
| **TASK LOCATION** | | | | **START DATE** | | | **AUTHOR** | |
| Decent Homes contract for properties located within London Borough of Barking and Dagenham | | | | May 2020 | | | Michele Lynch  Lynch Safety Services Ltd | |
| **REV NO** | **DATE ISSUED** | **REVIEWED BY SITE MANAGER** | | | | **REVIEWED BY FOREMAN** | | |
| 1 | June 2021 |  | | | |  | | |
| 2 | July 2022 |  | | | |  | | |
| 3 | July 2023 |  | | | |  | | |
| 4 | June 2024 |  | | | |  | | |
| 5 | June 2025 |  | | | |  | | |
| **RESOURCES** | | | | | | | | |
| PERSONNEL | | | | | | | | |
| **POSITION: (SUPERVISOR, ETC.)** | | | **NAME** | | | | **CONTACT NO.** | |
| Site Manager | | | Kevin Lovett | | | | 07957 321092 | |
| Foreman/Supervisor | | | Paul Gullifer | | | | 07947 318058 | |
| Works Co-Ordinator | | | Paul Gullifer | | | | 07947 318058 | |
|  | | |  | | | |  | |
| **EQUIPMENT** | | | | | **MATERIALS** | | | |
| Handtools, Drill, Tin snips, beads, water, buckets and hop ups | | | | | Plaster and Unibond | | | |
| **FIRST AID PROVISION:** | | | | | **WELFARE:** | | | |
| David Knight 07984 365858 | | | | | Seaxe Contract Services Limited, Petronne House, 31 Church Street, Dagenham, Essex RM10 9UR | | | |
| **TEMPORARY WORKS** | | | | | | | | |
| N/A | | | | | | | | |
| **ELECTRICITY SUPPLY** | | | | | | | | |
| All properties have an electric supply that is utilised. The use of 110v transformers will be used where power tools are required. | | | | | | | | |
| **PERSONAL PROTECTIVE EQUIPMENT (PPE)** | | | | | | | | |
| In accordance with the Personal Protective Equipment at Work (Amendment) Regulations 2022, Seaxe Contract Services Limited will reduce the risks to employees as far as is reasonably practicable by the implementation of control measures within systems of work.  Should control measures not be available or they are deemed impractical, as a last resort, operatives will be provided with the necessary personal protective equipment.  Operatives will be supplied with PPE free of charge and will be informed of the necessity for the wearing and maintenance of the equipment. Suitable and sufficient clothing must be worn at all times e.g. no bare arms or legs or material soiled clothing.  Additional PPE may be a requirement as highlighted within the associated Risk Assessment. | | | | | | | | |

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| Safety Footwear | High visibility  clothing | Safety  googles | Gloves | Ear  protection | Respiratory  Protection | Head  Protection |
|  | http://i.ebayimg.com/t/Safety-Sign-Hi-Vis-Jackets-300x400mm-Construction-Site-/17/%21BrJQISw%21Wk%7E$%28KGrHqQOKkYEu,BR54KwBLye%286NN,Q%7E%7E_35.JPG |  |  |  |  | https://encrypted-tbn3.gstatic.com/images?q=tbn:ANd9GcRdIDIzU_ZP-vYm79FNKEcBQHpd-RaYxCpxvz7uomSNHKxz__sZH2wCGA |
| EN ISO 20345:2011 | EN ISO 20471 | BS EN 166:2002 | BS EN 388 A1:2018 | BS EN 352:2020 | BS EN 149:2001 | BS EN  397: 2012 |

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| **ACCESS / EGRESS** | | | | |
| All deliveries of materials will be taken to the flat/property being worked on by use of the lift or front entrance. No materials will be left in any corridors or communal areas at any time. All materials will be stored safely within the premises so that all access and egress routes remain clear and that all emergency escape routes remain clear at all times.  The property will be kept secure at all times ensuring doors are closed whilst work is in progress. A telescopic warning / safety barrier will be placed across the entrance to the work area. | | | | |
| **METHOD** | | | | |
| Bags of plaster will be stored in a safe, dry location and moved to the work area as required.  When handling, opening and pouring the bags of plaster operatives will ensure that gloves are worn and that arms and legs are covered with suitable and sufficient clothing to protect against chemical burns.  Plaster will be mixed either in buckets or small “baths” and in order to eliminate the requirement for excessive manual labour a 110v mixer drill with a paddle attachment will be used. Smaller quantities may be mixed manually in a smaller bucket. This drill and mixer will be visually inspected prior to use, regularly maintained and will comply with the Provision and Use of Work Equipment Regulations 1998 and be within their PAT testing date.  Once mixed the plaster will be transferred to a ‘Hawk’ in manageable amounts, a trowel will then be used to apply the plaster to the desired surface and worked to a smooth finish. If working from podium steps material will be transported onto the working platform on hawks.  If working from a proprietary hop up the materials will be applied with a hawk and trowel from the platform.  Where required edging bead, stop bead etc. will be cut to the required length using “tin snips” and then positioned with dabs of material in the required location and then plaster applied once the dabs have set.  It the plaster shows signs of drying, water will be added to the surface of the plaster by the use of splash brushes to keep the surface wet to allow a smooth finish. Materials falling onto the floor will be cleared once the task is complete unless there is a risk of slips and trips.  All waste / debris will be swept up or scraped clean off of the floor or working platform and placed into a waste bag. Should the debris become a hazard due to the volume or due to trip and slip hazards of wet materials it will be removed from the work area/site immediately. Waste removed from the work area shall be placed into bins or sacks which shall be removed to a company vehicle and taken to a local waste transfer station.  While using the drill to mix materials ear protection will be used by operatives if noise levels exceed 85dB(A). | | | | |
| **EMERGENCY PROCEDURES** | | | | |
| **Action to be taken upon hearing the Fire Alarm or shout of “Fire”**   * Stop what you are doing; * If possible make safe any equipment or plant you are using; * Proceed out of the building in a safe manner by the nearest exit following the fire exit signs, to the designated assembly point.   **You must not return to the building until you have been told to do so**  **Action upon discovering a fire**   * Break a call point to raise the alarm (when working in flats and where a fire alarm exits) or shout “Fire”; * If safe to do so, attempt to put out the fire, DO NOT put your own safety or the safety of others at risk; * Leave the building by the nearest exit in a safe manner and go to the designated assembly point. | | | | |
| **RELEVANT RISK ASSESSMENTS** | | | **OTHER RELEVANT DOCUMENTS** | |
| RA03 Plastering  RA05 Asbestos Materials  RA06 Adhesives  RA08 Dust  RA10 Hop Ups  RA12 Cuts and Injuries from Sharp Objects  RA13 Musculoskeletal disorders  RA15 Slips and trips  RA16 Third parties  RA17 Use of Ladders Step Ladders | | | **COSHH Assessments** | |
| **CONFIRMATION OF OPERATIVES BRIEFING:** | | | | |
| I have been briefed on the requirements of, and the risks involved with, the operation / changes detailed above and fully understand the contents and implications. I was given the opportunity to discuss any points which I did not understand or that I felt were important in the interests of the health, safety or welfare of myself or others. | | | | |
| **DATE** | **NAME** | **COMPANY** | | **SIGNATURE** |
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